



Annual Report

April 2010 - March 2011

Annual Report for April 2010 to March 2011.

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1. CHAIRMAN'S REPORT.

In this my seventh annual report it is with regret that I inform you of the resignation of three of our Board of Directors – Alban Maginness, MLA, Lord Maginnis and John Steele, all of whom gave many years of loyal service and support. To Ken, Alban and John I thank them for their loyalty and commitment and wish them well for the future. At this point I wish to report the appointment of three new Directors: Lady Sylvia Hermon, MP; Anna Lo, MLA and Sam Gaynor.

On behalf of the Prison Service Trust, I extend sincere thanks to the Department of Justice for granting funding for a further four years. Without such funding the Trust could not survive in its current form and provide the substantial support and help to our many clients in such a diverse number of ways. We therefore remain committed to our core purpose: to provide essential services to our eligible clients in the form of health support (both physical and emotional); educational and pastime courses; life planning; social support and assistance to disabled clients.

The major risks, to which the Prison Service Trust is exposed, as identified by the Board of Directors, have been reviewed and systems or procedures have been established to manage these risks.

During the year there was an increase in the number of serving and retired officers who donate to the Trust. Once again I urge serving staff and retired staff to become one of our members by joining the many others who donate on a regular basis to our fund. Becoming a donor makes one eligible for many benefits offered by the Trust and it is hoped to extend these benefits in the coming months. Details can be obtained by contacting the Trust's Manager, Ivan Bolt, or a Board member at the relevant station. I extend sincere thanks to our already donating members.

Our premises in Coleraine continue to be an asset to our clients in the North West area with classes being held on an almost daily basis. I extend genuine thanks to the volunteers in the North West who man the premises on a daily basis, their commitment is commendable.

To conclude I wish to thank my Board colleagues, staff, volunteers and clients for the support received during the past year.

With best wishes for the future.

IFB. 10/11

Finlay Spratt.

CHAIRMAN.

BOARD OF DIRECTORS.

2. INTRODUCTION

Once again this year the Trust has provided valuable services to our clients in the form of health care, education, social events and assistance in a number of other areas. During the course of the year we have received numerous letters and cards of thanks from those who have benefited from the services provided. A number of these acknowledgements have been reproduced and may be viewed at Section 7 of this report.

The Trust's mission statement – 'The Prison Service Trust is a Charitable Non Profit making organisation. Our vision, values and ideals are to provide our clients in matters concerning Health Care – encouraging physical and emotional well being, Life Planning – incorporating education, career and financial planning and Support Services – by promoting welfare, family and social development.'

Castlerock Golf Club was the chosen venue for the annual Robin Halward Memorial Golf Tournament. Amid glorious sunshine 45 members and guests competed for the top prize. Following a delicious meal, the Board's Secretary June Robinson, MBE, presented the prizes. The overall winner, with a commendable 38 points, was Ronnie McCully.

The month of June saw the first of our educational and cultural trips, with a number of our widowed clients enjoying a weekend excursion to Mullingar. This was followed by a further outing during September, for the same category of clients, to County Fermanagh for two nights' duration. The month of November saw, our medically retired clients, enjoy a Murder Mystery Weekend at the Royal Hotel, Bray. During the month of December a small number of our clients received tickets for the Snow White and the Seven Dwarfs pantomime at the Opera House, Belfast. Ballybofey was the venue for a number of medically retired clients during the month of February with the final trip of the year for our widowed clients taking place in March to the Radisson Hotel, Limavady.

This years' art exhibition was held at our premises at Hydebank on 6th August. As in previous years the many exhibits were of an extremely high standard, with over 50 on display. The winners: Sammy Wilkinson; Dave Harvey; Pat Goldsmith; Billy Waite; Billy Robinson; Mike Carlton and the late Claire Barclay were presented with awards by the guest of honour and judge, Lady Sylvia Hermon.

On Tuesday 21st October the second Digital Photography exhibition was held at Hydebank. This year the exhibition was held in conjunction with the first ever IT exhibition. The event was extremely well attended.

Winners in the digital photography class were: Vivian Boyd; Sammy Dinsmore; David Campbell; David Harvey; Sammy Wilkinson and the overall winner, Marin Robb. The winners in the IT class were: Raymond Ewing; Maureen Martin and Bobby Baxter. The guest of honour and judge, Matt Mackey (photographer for Belfast Telegraph) presented the various prizes and certificates to those who had completed their digital photography course.

The various courses in Coleraine, Markethill and Hydebank continue to be well attended. The courses include: accredited I.T training; Art classes; guitar lessons; art and crafts; calligraphy; cross stitching; digital photography and aromatherapy and reflexology. All of these classes have proved to be extremely popular with our clients and in cases were over subscribed. As in previous years a substantial number of the I.T. students have been awarded various certificates in recognition of their intellectual achievements.

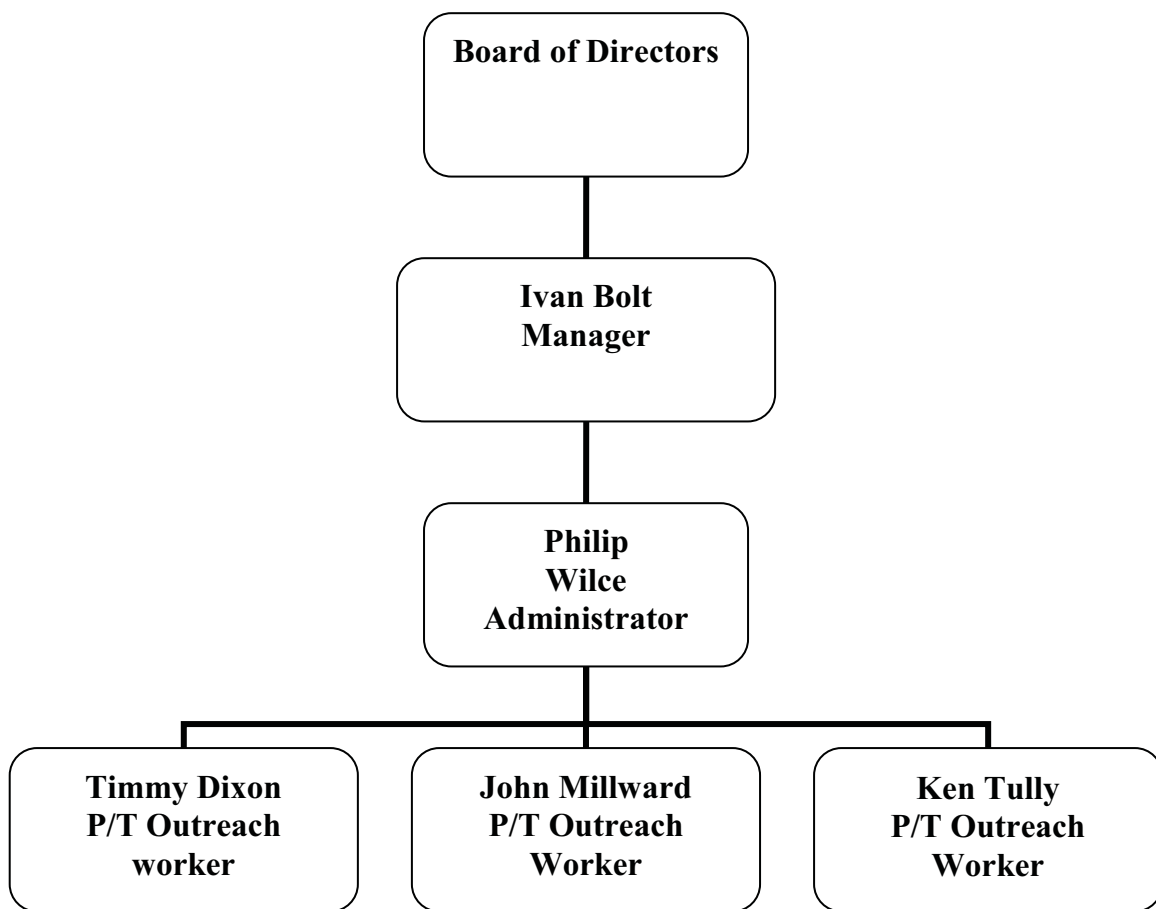
Magilligan Prison Social Club was the location for the 'Andy Killen Memorial PST Trophy' table quiz held on Thursday 18th November. The event was well attended with a total of five teams competing. Once again, this year, the winning team, 'Four less One', was from the North West.

Twenty children of serving officers who were either, commencing or already at third level education, each received Bursary Awards of £500.00. This money is funded from the no. 2 account. In addition the child of a medically retired officer received the 'Mabel Hempton Award for Education Assistance' of £1000.00. All of the awards were presented by Mr. Ronnie Armour, Director of H.R. and Organisation Development for the Northern Ireland Prison Service.

Annual Report for April 2010 to March 2011.

3. STRUCTURE

The Trust continues to operate through a lean structure in its delivery. Again this year this has changed and now consists of the following.



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Annual Report for April 2010 to March 2011.

Directors of the Trust.

Finlay Spratt – Chairman

Finlay is a Principal Officer in the Northern Ireland Prison Service and is currently the Chairman of the Prison Officers' Association in Northern Ireland. He has been a Trade Union representative for approximately 39 years. He campaigned tirelessly for three years to get the Prison Service Trust established.

Colin McGrugan – Vice Chairman

Colin joined the Northern Ireland Prison Service in 1985 and was posted to HMP Maze where he was based for 2 years. He was then posted to HMP Belfast and when Belfast closed he returned to HMP Maze. He is presently based at Maghaberry.

June Robinson MBE – Secretary

June has worked for the Prison Officers' Association for 20 years since leaving Queen's University, Belfast. She is Area Secretary for the Prison Officers' Association in Northern Ireland and worked alongside Finlay to set up the Prison Service Trust.

Moira Kerr – Honorary Treasurer

Moira (widow of a murdered Prison Officer) is a retired Civil Servant, heavily involved in voluntary work which led to setting up the Prison Service Trust. She is a member of Armagh City Choir and Chair for Riding for the Disabled.

Right Honourable Jeffrey Donaldson, MP.

The Rt. Hon. Jeffrey Donaldson joined the Board during 2007. In 1985 Jeffrey, then 22, was elected to the Northern Ireland Assembly with the distinction of being the youngest person ever to win a seat at Stormont. From 1988-2000 he was the Honorary Secretary of the Ulster Unionist Council. In 1997 he won the Lagan Valley Westminster seat, and retained it in 2001. He joined the DUP in January 2004 and retained his seat in 2005 for the DUP, and became MLA for the same constituency in 2003. He was elected again in 2007 with the highest number of first preference votes across the whole of Northern Ireland. Also in 2007 he

IFB 10/11.

was made a member of the Privy Council. He is Party Spokesperson on Policing and Justice. In February 2008 he was appointed as Junior Minister in OFMDFM a position he held until June 2009. He currently serves on the Justice Committee in the Assembly.

Derek Gowdy - Director

Derek joined the Northern Ireland Prison Service in 1988. He went on to serve in Magilligan, Belfast, Maze and is now based in Hydebank. He was made up to Senior Officer in 2000 and is presently the POA Branch Chairman in Hydebank.

Nigel Lowe - Director

Nigel joined the English Prison Service in 1988 and transferred to the Northern Ireland Prison Service in 1990. He was posted to Magilligan and had two periods of detached duty, one in the Maze the other in Maghaberry and is presently the POA Branch Secretary in Magilligan.

John McCready - Director

John joined the Northern Ireland Prison Service in 1981 and is a third generation prison officer with his son following as a fourth generation officer. He started his service at HMP Belfast moving to HMP Maze where he worked in both Compound and Cellular Blocks. He is a Senior Officer acting as Principal Officer in the Prison Service College at Millisle. He is in charge of the Prison Service Protection Scheme and in 2000 transferred to Head of Works at Millisle alongside working with the Prison Service Protection Scheme. He is the POA Branch Chairman for the Prison Service College.

Eric Fair - Director

Eric joined the Northern Ireland Prison Service in September 1978 being based at HMP Belfast before being transferred to HMP Maze where he served on both Compound and Cellular. He was employed at HMP Maze for twelve years and then transferred to HMP Belfast. When it closed he moved to HMP Maghaberry where he is currently the POA Branch Chairman for that Establishment.

Lady Sylvia Hermon. MP. – Director.

Lady Hermon was educated at Dungannon High School, Aberstwyth University, Wales and Chester College of Law. Prior to entering politics she was a law lecturer and lectured at Queens University Belfast on European, International and constitutional law. Fluent in both French

IFB 10/11.

and German, Lady Hermon's interests include: fitness training; swimming and ornithology. Her political interests include: policing; human rights; European affairs; health and education. Lady Hermon resigned from the Ulster Unionist Party in March 2010 and now sits as an independent MP for North Down.

Anna Lo. MBE. MLA. – Director.

Anna, a native of Hong Kong, came to live in Northern Ireland in 1974. For several years she made regular contributions to the BBC Chinese Service in relation to the Chinese community and Northern Ireland affairs. In 1993 Anna qualified as a social worker from the University of Ulster and worked for a period in a health and social trust and Barnardos. She was awarded the MBE in 1999 for Services to Ethnic Minorities. In March 2007 Anna was elected to serve as the MLA for South Belfast for the Alliance Party, and consequently the first Chinese-born person to be elected to a legislative parliament in Europe.

Samuel Gaynor – Director.

Sam, a veteran of the Korean war, joined the Prison Service in 1974 and served in Magilligan, the Maze compounds and Crumlin Road before being medically retired. During his service at Crumlin Road he was the area Vice Chairman of the POA.

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The Trust's Staff.

Ivan Bolt – Manager.

Ivan commenced as manager on 29th October 2007 after having worked as a paralegal in a firm of solicitors in Bangor. Prior to that he served for 26 years in the Royal Ulster Constabulary and Police Service of Northern Ireland, attaining the rank of Detective Sergeant. During his service he was awarded the Police Service Medal, Long Service and Good Conduct Medal and the Queen's Golden Jubilee Medal. He is currently studying part time for a law degree at the University of Ulster Jordanstown.

Philip Wilce – Administrator.

Philip joined the Prison Service Trust during February after having worked for 7 years in the financial sector. He has excellent I. T. and organisational skills. Since his arrival Philip has displayed great enthusiasm for the Trust and its clients and has already become a valuable member of staff.

Timmy Dixon – Outreach Worker (Part-time)

Timmy joined the Prison Service in 1985 and served in the Maze, Magilligan and HM Young Offenders Centre at Hydebank Wood. He was medically retired during 2003. Prior to his appointment as outreach worker Timmy had worked as a volunteer for the Trust. He is a fully trained benefits advisor and qualified mediator in person, family and industrial disputes.

John Millward – Outreach Worker (Part-time)

John joined the Prison Service in 1975 after leaving HM Forces. He served at HMP Maze until 1989 and HMP Maghaberry until leaving under the Staff Reduction Programme in October 2000.

Ken Tully – Outreach Worker (Part-time)

Ken joined the Prison Service in June 1978 and left under the Staff Reduction Programme in September 2000. He served at HMP Maze and HM Young Offender's Centre at Hydebank Wood. Whilst at YOC he was Chairman of the Social Club for 6 years. Ken also served on the local POA Branch in various roles, being Chairman for 4 years and Branch Secretary for 7 years.

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4 OUR PERFORMANCE

As can be seen below our performance in relation to client visits has reduced over the last year. This decrease is the result of visits being more needs based i.e. qualitative as opposed to quantitative. Once again the monthly administration time per Outreach Worker has been reduced thereby affording more time to be expended on our clients' needs.

	Figures for	
	April 09 – Mar-10	April 10 - Mar-11
Total number of clients visited.	2379	1261
Total number of contacts undertaken	3965	4116
Average number of visits per Outreach Worker per month	50	35
Average number of contacts per Outreach Worker per month	87	83
Average number of contacts per month by administrator	0	93
Average time spent per visit per client. (hours)	0.6	0.7
Average monthly contact hours less administration/travel etc per Outreach Worker (hours)	38	30.5
Average monthly administration/office follow-up duties etc per Outreach Worker (hours)	4.5	3.5
Average monthly travel time per month per Outreach Worker (hours)	17.5	16
Number of different type courses organised.	11	14

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Number of courses organised.	12	20
Average length of a course (weeks)	28	28
Number of clients involved/attending.	106	148
Number of trips organised.	8	5
Number of clients involved/attending.	240	150
Total number of other events held	4	8
Total number of clients who attended	60	357
Total number of clients who received assistance towards their health	16	19
Total number of clients who received assistance unrelated to health matters	164	138

Past Year In Focus



"Four Less 1" Winners of the PST Quiz



A selection of Artwork at the annual PST Art Exhibition



A winner from the Art Exhibition



Medical Retired Murder Mystery Weekend



Medical Retired Trip to Ballyboffey



PST Guitar Class Performing at one of the Christmas Lunches



PST Robin Hallward Memorial Golf Event



Widows Trip to Mullingar

Annual Report for April 2010 to March 2011

7 Comments from our clients

TESTIMONIALS

The following are a selection of comments from our clients:

“I wish to thank you very much for the lovely meal and cheque and also all of your help this past year.” – Margaret Whittle

“I really appreciate the scooter, especially on some of the nice sunny days we have had recently. It has given me a great sense of freedom and getting the fresh air at Groomsport is helping me sleep better too!” – Sandra Kelly

“The guitar class is very good fun; I’ve come on leaps and bounds since joining and it’s all good craic.” – David McAlpine

“IT is a very enjoyable class working at a pace to suit learners. I had no certificates until I came to this class and look what I have achieved.” – Valerie Davidson

“Thank you all sincerely for another fabulous trip, this time to Enniskillen. A special word of thanks to Finlay and June for taking care of us all.” – Florence Conn

“To everyone concerned, I would like to thank you for the kindness and help you have given to me.” – Pat Cairns

“Thank you very much for the £500 bursary you so generously gave me towards my student books and equipment required for my BSc Hons Biology degree.” – Danika Sheppard

“Just a brief note to say thank you very much for the cheque I received from you for £100 towards fuel and heating costs. I appreciate the thought very much.” – Ruby Reilly

“Thank you for a wonderful weekend at Bray at the “Murder Mystery Weekend,” the company was great.” – Harry Ewart

“To the Outreach Workers, thank you.” – Emily Conway

“Thank you for all of your kindness over the years.” – Ella Wilson

“Thank you for everything you have done in 2010, you are all great.” – Mary Marley

“I really look forward to the Digital Photography class every Wednesday. I particularly enjoy taking the pictures on our trips to country parks or local scenic areas with my friends and ex-colleagues.” – Martin Wilce

Annual Report for April 2010 to March 2011.

5. THE YEAR AHEAD.

The Trust's core objectives remain the same with emphasises on health care, assistance to those of our clients who are in need for various reasons and the provision of educational and recreational classes. Coleraine premises will continue to be utilised for the provision of educational and recreational classes and to advance other identified social needs within our client base. It will also be the venue for this year's Art Exhibition. Without the continued support and funding from the Department of Justice it would not be possible to continue the leasing of these premises. Again this year we will be encouraging more age retired Officers to become members of the Trust and contribute to same.

The Trust's Manager, Ivan Bolt, will be preparing an inventory of events and activities with a historical, educational or cultural theme for the year ahead; details may be accessed on our website www.pst-ni.co.uk

Once again this year the help of our registered volunteers has been invaluable and it is anticipated that the services provided by our volunteer network will, wherever possible, be fully utilised during 2011/2012. I therefore again urge more clients to actively participate in the Volunteers Scheme. For further information contact either the Manager or the Administrator at the Trust's office Hydebank; telephone 028 90649628.

The Trust remains passionate in its commitment to establish a Memorial Garden in honour of our colleagues who made the ultimate sacrifice. Lobbying of our Assembly members and members of the House of Lords is ongoing and it is anticipated that more positive information will become available during 2011/2012.

During the year ahead the Trust will continue to include and update procedures in line with those suggested by the Department of Justice Northern Ireland.

THE PRISON SERVICE TRUST
Financial Statements For The Year Ended 31 March 2011

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THE PRISON SERVICE TRUST
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DIRECTORS AND ADVISORS

DIRECTORS	Finlay Spratt	Chairman
	Colin McGrugan	Vice Chairman
	June Robinson	Secretary
	Moira Kerr	Honorary Treasurer
	Rt Hon Jeffrey Donaldson MP MLA	
	Eric Fair	
	Sam Gaynor	(appointed)
	Derek Gowdy	
	Lady Hermon	(appointed)
	Anna Lo	(appointed)
	Nigel Lowe	
	Alban Maginness MLA	(resigned)
	Lord Ken Maginnis of Drumglass	(resigned)
	John McCready	
John Steele CB OBE TD DL	(resigned)	
SECRETARY	June Robinson	
REGISTERED OFFICE	Hydebank Wood Hospital Road Purdysburn Belfast BT8 8NA	
AUDITORS	James Fulford and Co. Chartered Accountants PO Box 152 Newtownards BT23 5GW	
BANKERS	Ulster Bank Limited Donaghadee Branch 30 New Street Donaghadee BT21 0AG	
SOLICITORS	Diamond Heron 7-19 Royal Avenue Belfast BT1 1FB	

THE PRISON SERVICE TRUST
Financial Statements For The Year Ended 31 March 2011

THE REPORT OF THE DIRECTORS OF THE COMPANY

We, the directors of **The Prison Service Trust**, present our report below. The Audited Financial Statements for the year ended 31 March 2011 follow on page 5, and they are preceded by the Report of the Auditors.

OBJECTIVES

The company was formed on 28 May 2002. The objects were to relieve the need, hardship and distress of Members of the Northern Ireland Prison Service who have been medically retired and are in necessitous circumstances, and the Widows, Family members and dependents of Deceased Prison Staff.

On 6 September 2002 the objects were amended to include currently serving members of the Northern Ireland Prison Service.

RESULTS

In the period there was a net surplus of expenditure over income, as shown in the statement on page 5. This deficit has been deducted from reserves brought forward.

FIXED ASSETS

The change in the fixed assets is shown in note 5 to the accounts.

TAXATION STATUS

The company is a recognised charity, and we have therefore claimed exemption from tax.

AUDITORS

At the annual general meeting it will be proposed that James Fulford and Co. be appointed as auditors for the incoming year.

THE PRISON SERVICE TRUST
Financial Statements For The Year Ended 31 March 2011

THE REPORT OF THE DIRECTORS OF THE COMPANY
(Continued)

DIRECTORS

The board members during the year ended 31 March 2011 were:

Finlay Spratt (Chairman)	Lady Hermon (appointed)
Colin McGrugan (Vice Chairman)	Anna Lo (appointed)
June Robinson (Secretary)	Nigel Lowe
Moira Kerr (Honorary Treasurer)	Alban Maginness MLA (resigned)
Rt Hon Jeffrey Donaldson MP MLA	Lord Ken Maginnis of Drumglass (resigned)
Eric Fair	John McCready
Sam Gaynor (appointed)	John Steele CB OBE TD DL (resigned)
Derek Gowdy	

As part of the constitution of the company one third all of the Board members retire at the Annual General Meeting of the company. The directors due to retire at the Annual General Meeting offer themselves for re-election.

STATEMENT OF DIRECTORS' RESPONSIBILITIES


The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required to give a true and fair view of the state of affairs of the company and of the surplus or deficit of income over expenditure of the company for that period. In preparing the financial statements, the directors are required to:-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records that disclose, with reasonable accuracy at any time, the financial position of the company and that enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

BY ORDER OF THE BOARD


June Robinson
SECRETARY

6 May 2011

THE PRISON SERVICE TRUST
Financial Statements For The Year Ended 31 March 2011

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE PRISON SERVICE TRUST

We have audited the financial statements of The Prison Service Trust for the year ended 31 March 2011 which comprise the Profit and Loss Account and the Balance Sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As explained more fully in the Statement of Directors' Responsibilities set out on page 3 the directors are responsible for the preparation of financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements.

Opinion on financial statements

In our opinion the financial statements: give a true and fair view of the company's affairs at 31 March 2011 and of its incoming resources and application of resources including its income and expenditure for the year then ended; have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion: adequate accounting records have not been kept; or the financial statements are not in agreement with the accounting records and returns; or certain disclosures of directors' remuneration specified by law are not made; or we have not received all the information and explanations we require from our audit.

James Fulford FCA
Senior Statutory Auditor

for and on behalf of
James Fulford & Co,
Statutory Auditor.
Chartered Accountants
PO Box 152
Newtownards



6 May 2011

THE PRISON SERVICE TRUST
Financial Statements For The Year Ended 31 March 2011

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31 MARCH	NOTE	2011	2010
		£	£
Income, Donations and other receipts	1(b)	291,598	336,335
Operating expenses	2	(297,698)	(341,150)
Other Income	2	315	349
Operating (Deficit) For The Year		<u>(5,785)</u>	<u>(4,466)</u>
Reserves Brought Forward		74,915	79,381
Reserves Carried Forward		<u>69,130</u>	<u>74,915</u>

All of the reserves are wholly attributable to Serving and Retired Officers.

Continuing operations - None of the company's activities was acquired or discontinued during the above two financial years.

Historical cost profit and losses - The difference between the results disclosed above and the results on an unaudited historical cost basis is not material.

THE PRISON SERVICE TRUST
Financial Statements For The Year Ended 31 March 2011

BALANCE SHEET

AS AT 31 MARCH	NOTE	£	2011 £	£	2010 £
FIXED ASSETS	5				8,500
CURRENT ASSETS					
Sundry debtors and prepayments		9,015		2,333	
Bank and cash balances:					
NIO		3,630		2,571	
SEUPB		55,627		4,849	
Serving and Retired Officers		69,284		81,731	
		137,556		91,484	
CURRENT LIABILITIES					
Accruals and Sundry Creditors		(4,847)		(5,847)	
Deferred Income		(63,579)		(19,222)	
		(68,426)		(25,069)	
NET CURRENT ASSETS			69,130		66,415
TOTAL NET ASSETS			69,130		74,915
REPRESENTED BY					
Revenue Reserves			69,130		74,915

**SIGNED FOR AND ON BEHALF OF
THE BOARD OF DIRECTORS**

John Keen
J Sprue

DIRECTOR

DIRECTOR

James Fulford and Co.
Chartered Accountants

NOTES TO THE FINANCIAL STATEMENTS

1 ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the company's financial statements.

(a) Basis of Accounting

The financial statements are prepared under the historical cost convention. This means that all assets and liabilities are shown at their original cost, less depreciation if appropriate. Therefore the balance sheet values shown do not necessarily equate to market value.

(b) Income

Income includes gifts, donations and other cash received and receivable.

Income was attributable to the one principal activity of the company carried on within the United Kingdom and Europe.

(c) Fixed Assets and Depreciation

Fixed Assets are stated in the balance sheet at cost, less accumulated depreciation. Depreciation is calculated to write off the cost of fixed assets evenly over their estimated useful lives. The rates of depreciation used are as follows:

Plant and Machinery	33 ¹ / ₃ %
---------------------	----------------------------------

2 OPERATING SURPLUS/(DEFICIT)

	2011	2010
	£	£
is stated after charging		
Auditors' remuneration (including VAT)	2,520	2,350
Depreciation	8,500	8,499
and after crediting		
Interest Received	315	349

3 DIRECTORS EMOLUMENTS

All Directors give their services as Board members on a voluntary basis, and no remuneration is paid to them for this work.

THE PRISON SERVICE TRUST
Financial Statements For The Year Ended 31 March 2011

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

4 PARTICULARS OF EMPLOYEES

The analysis by function of the average number of people employed by the company during the period (excluding directors) was:

	2011	2010
Sales	4	5
Administration	1	1
	5	6

Their remuneration was:

	2011	2010
	£	£
Wages and salaries	67,734	77,332
Social Security costs	5,197	5,557
	72,931	82,889

5 FIXED ASSETS

	Plant & Machinery
	£
COST	
At 31 March 2010	47511
At 31 March 2011	47511
DEPRECIATION	
At 31 March 2010	39011
Charge for the year	8500
At 31 March 2011	47511
NET BOOK VALUE	
At 31 March 2011	

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

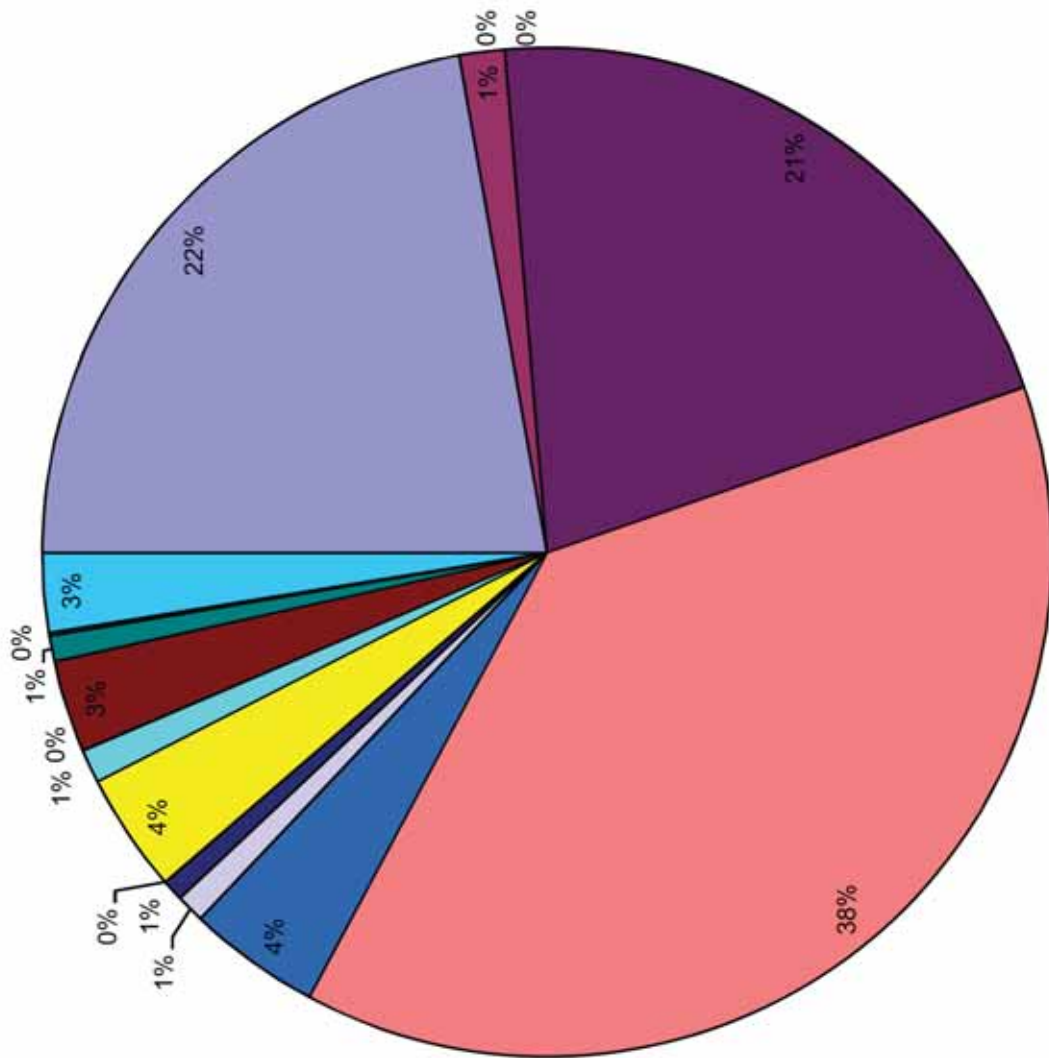
6 SHARE CAPITAL

The company is limited by guarantee, the maximum liability of each member being £1.

7 APPROVAL OF FINANCIAL STATEMENTS

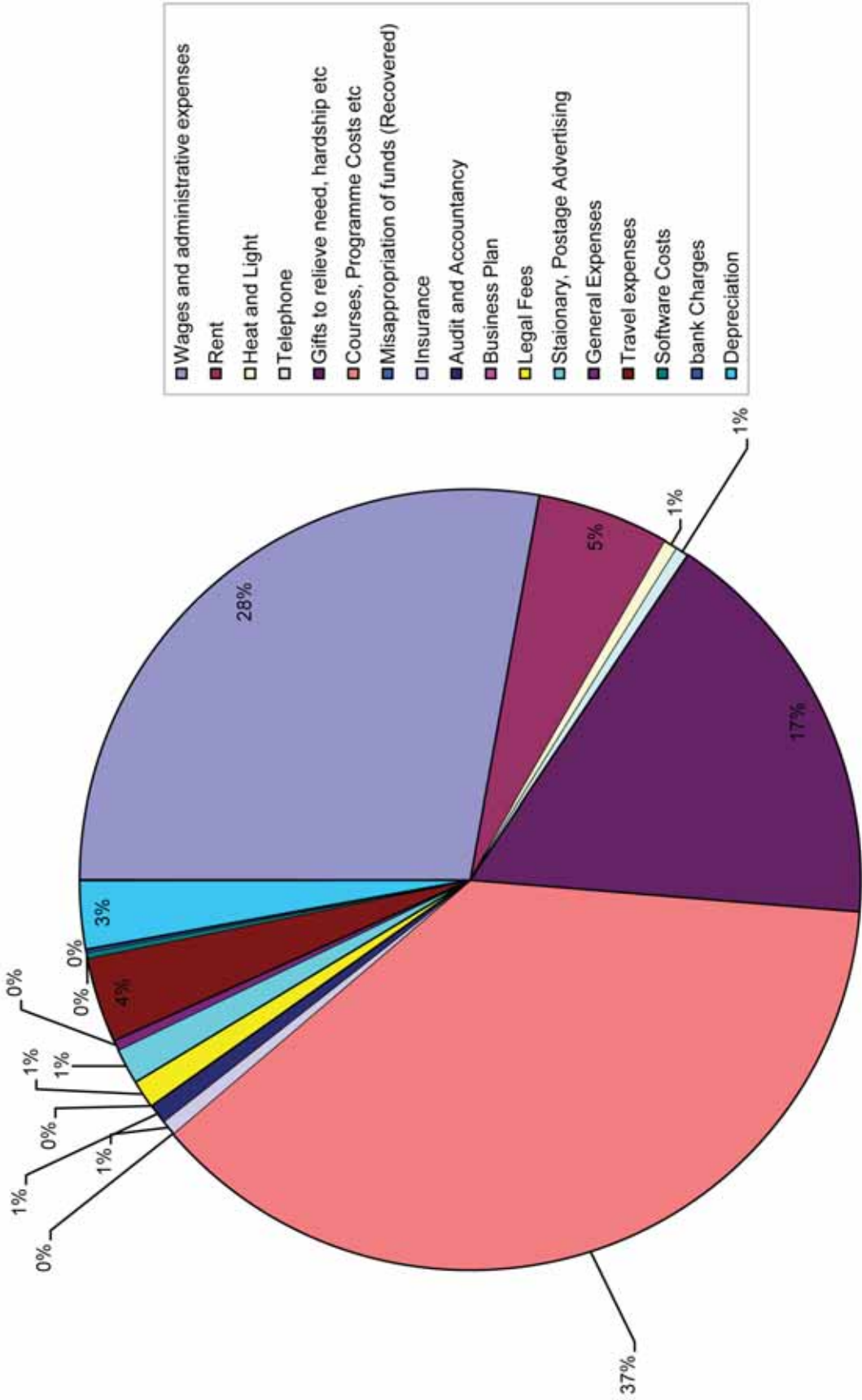
These financial statements were approved by the Board of Directors on 6 May 2011.

OPERATING EXPENSES 2009 - 2010



- Wages and administrative expenses
- Rent
- Heat and Light
- Telephone
- Gifts to relieve need, hardship etc
- Courses, Programme Costs etc
- Misappropriation of funds
- Insurance
- Audit and Accountancy
- Legal Fees
- Stationary, Postage Advertising
- General Expenses
- Cost of fundraising
- Travel expenses
- Software Costs
- bank Charges
- Depreciation

OPERATING EXPENSES 2010 - 2011



Expenses 2010-2011

